

North Coast Watershed Association  
Board of Directors  
April 15, 2015  
Astoria, Or 97103

Members Present: Carla Cole, Chris Farrar, Mike Seppa, Mark Garrigues, Tessa Scheller, Jerome Arnold and John Tillotson

Staff Present: Brooke Duling and Peggy Coreson

Carla called the meeting to order at 1611 with an announcement of the Nature Matters tomorrow with the topic; Bees and biodiversity. Minutes were accepted as presented with the addition of a financial report from Peggy Coreson. The agenda was approved by consensus.

Peggy presented a written report and provided a narrative explanation of cash flow and recognition we had some significant bills this quarter. She noted we are "in good shape now" and will be working to provide us an ongoing account of specific projects and grants. We are spending less than the grants provide currently. Peggy explained that a second account was established for the limited expenses of our coordinator.

Association/Council Updates: We briefly discussed the new logo design and decided by consensus that we preferred the original design.

Nik Wik Council: Brooke and Chris explained the Little Ck Avulsion Project that has been basically surveyed with Mike Keiser planning to design the stream channel. There remains uncertain project funding for about 500 ft of channel. Chris explained that the Council hopes to do most of the work themselves to reestablish the original channel and they do seek help for permitting. The project is part of our work plan but is being approached casually at this time. The landowner of the property is supportive. Nik-Wik also has funding, about \$1,500, to clean up and use large rocks to help prevent dumping at a parking area. The project may include donated rock (Teevin Bros) and trees for planting. The Alderbrook Lagoon project was reviewed with Carla and Brooke noting neighborhood and City of Astoria cooperation. \$4,000 remains to be spent by March 2016. We envisioned site prep and planting.

Youngs Bay Council: The Walooskee project grant was approved by OWEB. We discussed the project costs, possible contractors, and staff.

Skipanon Council: Tessa noted some frustration and explained the three project sites. She notes an uncooperative landowner at the Middle Structure has delayed work there while the dam is still being decommissioned if not removed soon. The new fish ladder at Cullaby is an expensive project and at 60% design phase with the 90% design coming soon.

Ecola Creek Council: The council seeks a technical assistance grant to do a road survey and assessment in the Ecola Creek Forest Reserve. With over a thousand acres, old roads and culverts will be looked at for restoration and some prioritized for decommissioning. An ECFR Restoration grant is proposed and part of the Stewardship plan. We discussed adding these projects to the NCWA/OWEB work plan.

We discussed the option of having sexual harassment and/or preventive policies to reduce our liability. We talked about having due diligence with strong policies and practices and tabled the item for now. Our Directors insurance now covers NCWA and individual Council directors.

Brooke and Peggy noted some work has been done on personal policies and will be completed in the next two weeks. Brook noted some material shared by Melyssa from the Necanicum WS Council.

OWEB has notified us that there are some minor items missing from our initial Capacity Grant application and we have until May 1st to get it in. We also need to have interviews with Brooke and at least one Board member. Carla and Mark volunteered for same.

Brooke explained her preference for an IMAC computer with significant problems using the current laptop we own. She hopes we will get a good deal being a non profit. We agreed by motion; Mike/Tessa, all to "approve the purchase of an IMAC computer"

New Board Member. Carla reviewed our search for a new Board member and we agreed by motion; Jerome/Tessa, all to "approve appointment of Katie Volke to the NCWA Board of Directors"

Carla led a discussion of our Annual Meeting/Party/Gathering and proposed we hold the event at our Astoria offices with mid July suggested as a date. The party planning committee was established with Brooke, Carla, Tessa and Mark on board.

Jerome led a discussion of the Salmon Recovery Conference with costs considered and Brooke offering to find her own housing. We agreed by consensus to approve Brooke attending this important conference.

Good of the order: Carla led a discussion about creating some work plan structure for our Coordinator's efforts. An E Newsletter, and a shared list for project status, and graphic design help were considered. Brooke explained the "Word Press" system.

Events: Carla and Brooke noted upcoming events and asked for networking to encourage attendance.

Our next NCWA meeting is scheduled for Wednesday, June 10, 6-8:00 PM.

We adjourned promptly at 1800.

Respectfully submitted,

Tessa J Scheller, Secretary  
North Coast Watershed Association