

North Coast Watershed Association
Board of Directors Meeting
Minutes
December 12, 2018
Astoria Offices

Members Present: Chris Farrar, Carolyn Propst, Tessa Scheller, Ty Williams, Michael Summers, Mike Seppa and Carla Cole

Absent: Katie Voelke, Mark Garrigues

Staff: Brooke Stanley ED, Jennifer Rasmussen Bookkeeper

Carla called the meeting to order with welcome, introductions and food!

Jennifer presented her report and noted the capacity grant remains under budget due to reduced costs in several categories including contracted services. The Skipanon WSC CDs will mature in January and we agreed to simply roll them over into a new CD. Jenn provided detail for the balance sheet and Profit and Loss by job. Our expenses remain low and we discussed some alternate spending ideas. We discussed raising Brooke's hourly rate and hours from the capacity grant. A deficit could be addressed with fundraising to bring our ED to full time and greater outreach opportunities.

We discussed the long desire to have a full time ED with greater ability for projects and grants

Ty/Mike Summers offered a motion to; "Make our Executive Director position full time 40 hours/week with a salary of \$30 per hour. All approved. Carla reflected on the importance of this moment and how far we've come.

Minutes: Mike Seppa/Ty all motion: to "approve the minutes of our last meeting". All approved.

Project update: John Day has hit a few road blocks notably in funding. Brooke noted several possible grants to fill the gap. Federal grants take time and Brooke expressed some frustration with the less certain funding and increasing costs due to redesign and other changes. Partnerships and cooperation are needed to address these concerns. The board expressed a desire for transparency and to have all cards on the table when working with partners.

The Blackberry Bog Farm project is proceeding well with the grant in process.

We spent considerable time discussing revisions to the bylaws. Our purpose or mission, facilitating council meetings, public attendance, how to support councils, councils meeting ad hoc, continue to review bylaws and offer changes by email. A work session to continue to work on the bylaws will be scheduled. Replies by January 7th will be considered at the work session.

Micheal Summers reported on two County culvert projects. The project on Moos Moos Ck is planned to facilitate full fish passage while the Clifton Rd project has constraints for success.

We adjourned at 7:00

Next meeting Feb 13, 2019 at noon

Respectfully submitted,
Tessa J Scheller