

North Coast Watershed Association
Board of Directors Meeting
June 10, 2015
Astoria, OR 97103

Members Present: Carla Cole, Chris Farrar, Mike Seppa, Mark Garrigues, Scott Rekate, and Katie Voelke.
Staff Present: Brooke Duling and Peggy Coreson

Carla called the meeting to order at 6:06 pm. Introductions were made as one guest, Bruce Francis from the Skipanon Water Control District, and one new board member, Katie Voelke from the North Coast Land Conservancy, were present.

The minutes were approved as presented with Chris entering the motion and Mike seconding it.

Peggy presented the financial reports which included an overview of each project for FYE 2015 as well as an overall Profit and Loss and a Balance Sheet. Highlights of specific projects were as follows:

Jerome Arnold is personally funding a \$1,000 water quality project for Ecola Creek and also provided \$100 for NCWA's administration.

We have spent a little over one half of the Campbell Global funds on the new computer for Brooke and are saving the remaining \$800 for a new desk at a later date.

Alderbrook still has ½ of the granted funds to be spent in the fall and winter on planting.

Wallooskee will be done by fall.

Pacific Seafoods fine money is the funding source for the Skipanon funds on hand now being used for the Cullaby Lake project.

The capacity grant has about \$17,500.00 left. All but \$3,000 is projected to be spent on routine items in June and July. The board approved Brooke's recommendations that of the \$3,000 we spend \$1,000 on a new web page format; \$1,000 on hiring Mike Manzulli to draft a contract template for future use; and \$1,000 on hiring Peggy to work with Brooke on various admin projects like a safety policy, updating needed written procedures, a retention policy, etc. If any funds remain the last week of July, Brooke will purchase an Ipad to use for note taking at meetings. The budget was approved as presented with a motion from Mike and a general second.

Updates

Big Creek Parking Lot- Brooke reported on this project paid for by a STAC grant. She was able to get the gravel donated so the project was completed \$700 under budget. She shared the Daily Astorian article and pictures about the project.

Wallooskee – Two culverts are being replaced with open bottom arches and large wood. Campbell Global is taking the lead on this project which will be completed by 9/15. A site visit is scheduled for Weds 6/17. Work is to start on 7/6/15.

Skipanon Comprehensive View – Tessa sent a report that was read by all members. In summary, the 8th Street Dam project has been put on hold by CREST in light of negotiations with City of

Warrenton and The Cullaby Lake Fish Ladder designs are 90% complete, but the construction of the project looks expensive with an overall price of over \$900,000.

Alderbrook – Carla is working with a neighborhood group to complete this project over the fall and winter season.

NORP – Brooke is preparing a map of all sights where their plants have been used. Mark Garrigues of Greenwood Resources volunteered to help.

OWEB Capacity Grant Interview – Carla and Brooke reported that the interview went well. It was attended by several partners including ODFW, CREST, and DEQ.

Discussion Points

Network of Oregon Watershed Councils: should we renew and pay the annual renewal fee? Mike so moved and Mark seconded; it was then approved.

Donated Printer – Carla will dispose of it since it is a donation we are not accepting.

Annual Meeting/Party – Brooke asked for volunteers to be on the party committee: Mark and Carla agreed. The plan is to partner with Buoy Beer and use their Pier. We will ask that they donate the beer. Suggested dates were the 16th and the 22nd of August. The 16th is the most likely date. Carla suggested that the party be used as a “friend raiser” and that we celebrate our accomplishments, announce ourselves to the community, and honor Jerome Arnold for his many years with the council and board.

Fundraising Committee – Brooke asked for volunteers to serve on a committee to help with project ideas as well as fundraising for unrestricted funds. We need to raise an additional \$5,000 in unrestricted funds within the next two years. Chris volunteered and Carla suggested Nadia. Katie will advise and will start with a pep talk for the board and councils.

Bear Creek – Brooke suggested starting a working group in Astoria of interested parties since this is where Astoria’s water comes from. Maybe we could arrange a tour. Peggy will ask Mayor LaMear about how to get NWCA on the City Councils agenda for an upcoming meeting to allow NCWA to start developing a closer relationship with the City.

Board Development Plan – OWEB wants boards to have a plan for board development. How to fund? The Ford Foundation was mentioned. Carla suggested that maybe Mike Manzulli and Nadia Gardner would have some ideas. Perhaps Mike could do some legal responsibility training. Brooke will get the Bylaws Policies and Procedures out to all board members. She will also update the welcome packet. Katie & Mike suggested that we have one small topic each meeting. Katie will do an overview of what the board needs to know.

Additional Board Members – A discussion was held about adding additional board members. It was suggested that Scott Lee or someone else from the County might be an option. Tom Kollasch has inquired. Other ideas were representatives from the fishing community and minority groups in order to increase the diversity of our ideas.

The meeting was adjourned and the next meeting scheduled for noon on 8/12/15