

North Coast Watershed Association
Board of Directors Meeting
October 12, 2016
Astoria, Oregon

Members Present: Carla Cole, Mark Garrigues, Mike Seppa, Chris Farrar, and Tessa Scheller
Absent: Katie Volke, Scott Rekate, and the ODF rep
Staff: Brooke Stanley Absent: Peggy Coreson

Carla called the meeting to order at 6:03 PM with pizza for dinner. Minutes from our August meeting were reviewed and "approved" with a spelling correction (Coreson) by motion; Mike/Chris, all, passed. Chris asked about the malware issue with Brooke reviewing the problem suggest by our hosting service. Assistance and an individual were suggested for follow up.

A financial report was presented covering the Coordinator Grant only. Brooke detailed our expenditures and the rent structure for our new office (\$350) and proposed storage area (\$60). She explained that we will stay within our current budget due to less charges incurred for Peggy Coreson who had planned for more accounting work. Peggy is reportedly dealing with personal health issues that have reduced her time on the job. The report was "accepted" by motion; Mike/Chris, all, passed. Brooke then explained her proposal to change her insurance stipend, that would now be covered by her husbands insurance, to a personal retirement account. Mike suggested a motion for board approval that was agreed to, retroactive to July 2016 and approved by consensus.

We understand that the Surfrider foundation seeks to "take the lead" on promotion of and signing people up for water quality monitoring and updates of local data. Chisong Ck in Tolovana Park is one site for monitoring. We agreed by motion; Chris/Tessa, all passed, that we would participate by Brooke assisting by sending out notices.

A written Coordinators Report was reviewed with further detail and discussion: The Youngs Bay monitors are being pulled as high water events are beginning. We have only one monitor for use in quality assurance and calibration. We have funds (\$1500) to hire someone to assist with organizing and distributing the data. Brooke will proceed with further research.

The Alderbrook Natural Area project: USF&W service staff have proposed assistance with "pollinator" habitat development. The fire department may again assist with a controlled burn, Brooke also noted some possible DEQ funding for riparian planting and invasive plant removal and further assistance was suggested from Jessica, a Parks Board Member. Working with local schools was also suggested in this habitat improvement project.

Brooke continues collaboration with the County and CREST to hire an engineer for a feasibility study regarding a John Day River culvert replacement. The Bear Ck watershed is suggested for LWD and riparian planting as outreach and recruitment projects while the Mill Ck culverts project is continuing to mature. We discussed connecting with watershed action plans. We are hopeful about our future ranking for the "Chum FIP" as a collaborative partnership continues with reapplication where we might be the fiscal agent.

Brooke explained our planned office move to the Spexarth building by November 15 and we toured some of the material that we may need to be minimize with less available space there. Our office will be on the third floor with a meeting space available but no office storage space.

We turned our attention to our document retention policy with Brooke having reviewed same and will now research digital storage and make changes that reflect the policy change agreed to by motion; Mike/Chris to “retain essential documents for a period of seven years” carried unanimously.

Outreach needs are concerning as the Nik Wik and Skipanon councils experience low attendance. Brooke suggested volunteer and/or hired assistance to address these concerns. She noted her outreach to AHS and the possibility of help from senior projects.

Tessa noted the contested issues facing the Skipanon WSC and suggested a planting project and noted a culvert replacement by the County with a new culvert inventory needed. Chris noted Nik Wik issues. Mike updated us about CS&WCD with Chris now elected to that Board, some changes at NRCS and a state grant for weed control. Carla reviewed news from the Youngs Bay council and a joint project working on reconnections of Megler Ck. Mike also noted the Seppa Dairy connection and history. Brooke noted that the early fall coho were now being seen in that watershed. She then added detail fro our “Up comping events” calendar.

With no further business presented we adjourned.

Respectfully submitted,

Tessa Scheller