

North Coast Watershed Association

Board of Directors Meeting

Minutes for April 9, 2019

NCWA offices

Astoria OR

Members present: Ty Williams, Tessa Scheller, Carolyn Propst, Mark Garrigues, and Carla Cole
Michael Summers is considered to have stepped down as he has relocated.

Staff present: Brooke Stanley ED, and Jennifer Rasmussen, bookkeeper

Meeting called to order with pizza and welcome. minutes from our February meeting were "approved," Carolyn/Mark all.

Financial Report: Jenn provided detail and explanation for her newly formatted reports that were well received. The grant projects bring us increased expenses and the new comparison page may need more adjustments for our biannual income. We remain under budget for most expenses and are spending more for salary as expected. Projections are for us to stay within our budget with a potential for about 5K remaining in the treasury. We discussed making the Skipanon funds restricted for that watershed use. Our insurance costs could rise with the suggested inclusion of professional liability coverage. We discussed this option and ways to pay for it and suggested seeking local carriers for quotes.

The NORP volunteer hours were discussed and plans made for arranging a volunteer work party outing. Brooke will email for carpooling and more detail.

Our group reviewed and discussed the draft "Dynamic Shift" proposal and communications plan. We agreed, by consensus, to allow two representatives for the very large Lower Columbia Tributary Councils to preserve our grassroots and local focus. We made grammatical changes and Ty offered a motion to adopt the Dynamic Shift plan as edited. Seconded by Carolyn the vote was unanimously in favor.

Brooke led a discussion of the efforts required for this shift to be successful and the additional work load involved for her and for this group. We suggested hiring additional part time clerical assistance and prioritizing chores. We considered use of interim or contracted services and building in cost of living increases and how decisions are made.

We reviewed how and why projects are submitted and the processes we typically utilize for securing funding and prioritized vs opportunistic projects and grants. We suggested having a clear sense of our carrying capacity that might include organization, project development and implementation and hopefully shifting the model to overall project management. Tessa noted the Skipanon WSC voted to use some of our funds for a clean up project on the river with a rental dumpster.

Nature Matter is about bees this month and about lamprey next month. Ty noted some enforcement matters for ODF and we adjourned at 1:36.

Respectfully submitted,

Tessa J Scheller, Secretary