

**North Coast Watershed Association**  
Board of Directors Meeting,  
Minutes for 8/12/2020  
Meeting attendance by Zoom on line

Members Present: Carla Cole, Melissa Reich, Ty Williams, Mark Garrigues, Tessa Scheller  
Staff Present: Kelli Daffron, Celeste Lebo

Carla called the meeting called to order at 4:05 and welcomed everyone. She asked for a review of the minutes and a motion by Ty/Melissa, all, to accept the minutes as presented.

Celeste noted Carolyn's absence and some frustration by individuals within the Coastal Council regarding sewage concerns in Cannon Beach. Suggestions for outreach were discussed.

Executive Directors Report: Celeste inquired about staff and board interactions and referred to Interim Director, Kelli Daffron for grant updates. Kelli noted the status of the resubmitted grants with one being renamed. The John Day project is proceeding well with neighbors happy about the changes. That project is impacted by the need for deeper bridge pilings. The Cannon Beach Beaver project is now a technical assistance grant. An Invasive Species grant was discussed with elements for pollinators and homeowners with a backyard approach.

The Chum project with USF&W assistance was discussed. Marketing and outreach are ongoing efforts. While we are not directly involved, the board expressed interest in the Klaskanine Hatchery dam removal with another future dam removal or remodeling a possibility. Members may gather to view the removal. Ty offered parking.

We thanked Kelli for her efforts and considerable role in keeping the organization on track during this challenging transitional period. Celeste noted concerns and the need for a board and staff member Welcome Packet and succession plan. She is working with staff to clarify roles and establish priorities as part of a work plan. Celeste, Kelli and Melissa are planning to meet with Hampton employees to discuss access for a potential wetland project.

Celeste reviewed progress on the Strategic Action Plan with possibilities for USF&W funding of a geomorphic assessment plan. While the funding is uncertain Cascade Environmental could be tasked with to address other factors and options.

Celeste presented a revised Annual Budget that was simplified and balanced with only actual funding streams included. She noted other changes to include the hours Kelli and Wendy will be working, one day per week, and the amount for postage, printing and outside meetings adjusted. After our deliberations Tessa/Ty, offered a motion to approve the amended budget as presented at this meeting with all in favor.

Celeste addressed work on the Staff Handbook with changes made following board recommendations and reformatting to be completed for our next meeting.

NCWA Bylaws were discussed with efforts expected to include new language prior to adoption. At this time NCWA owns four computers, google drive, I-cloud, drop box, and lots of storage. An inventory was proposed.

The Strategic Plan was reviewed with discussion about our recent aspirations and realities reconsidered. We agreed to call for a reset of the Plan while Kelli remains steady on the Water Quality Monitoring project. Celeste noted a desire for more holistic involvement and engagement written into the Plan.

The Work Plan was reviewed with projects and programs on going. We discussed updates, watershed assessments, invasive species monitoring and related concerns for funding and capacity.

We discussed the need and process for reissuing a debit card that our Executive Director, Celeste Lebo, could unitize for general NCWA expenses with a limit of \$1,500.00. The Board of Directors agreed, by motion, for Celeste to obtain a debit card for general expenditures. Carla Cole, Tessa Scheller, Chris Farrar, and Celeste Lebo will be listed as signers on the North Coast Watershed Association Lewis and Clark bank account.

Good of the Order: Carla noted recent discoveries of Spotted Knapweed on Ft Clatsop Rd with concerns discussed about management and spread.

Our meeting was adjourned, with thanks to all, at 5:20

Respectfully submitted,  
Tessa Scheller, Secretary