

North Coast Watershed Association
Board of Directors Meeting
Minutes for July 8, 2020

Members present: Carla Cole, Chris Farrar, Melissa Reich, Carolyn Probsts, Mike Seppa, Mark Garrigues, Ty Williams,

Staff present: Celeste Lebo, Interim Director, Kelli Daffron, and Jenn Rasmussen, bookkeeper

Meeting called to order at 1603 with Carla introducing Keli Daffron who has been helping with the transitions and Celeste Lebo our new interim Executive Director.

Carla further detailed some of the “awesome partnerships” that Celeste has spearheaded and collaborated with along with leadership and organizational skills she brings to NCWA. Celeste noted her recent history with the area conservation efforts and current work with Keli to get NCWA back on track. We each introduced ourselves as board members and community players in our watershed world.

BOD Minutes: June 10-11 Approved by motion: Ty/Mark, all. June 17 Minutes approved by Motion: Chris/Mike, all.

Jenn Rasmussen was welcomed and she provided further detail about our finance reports and balance sheets. Discussion of accounting and final numbers for our fiscal year and our income stream. We reviewed the 2020 budget detail, capacity grant and PPE loan in the income category. She noted some donor income for the first time. Expenses have been low and we remain under budget. We reviewed expenses including an increase in mailing and copying. Salary remained under budget as well. We then looked at the 2020-2021 budget with secured and unsecured funding categories that suggest stretching to make funds work with funds remaining. Jenn reviewed salaries and other expenses to include items in the capacity grant. Chris inquired about the resubmission of the CB Beaver technical assistance and Upper Big Creek grants and Keli noted monitoring grant funds are continuing

Chair’s Report: The Blue Sky grant was discussed and may yet be successful. The Chum Outreach grant discussion included development of outreach material.

Council Meetings: We discussed more notice and outreach to engage volunteers and grassroots landowners including updates to our website

Interim Directors Report: Keli provided explanation and detail about our grants including match from the City of Canon Beach. Carolyn asked for certainty and contact info about the match with Keli offering to touch base and continue working with CB partners. The Upper Big Ck Grant revamp will be spruced

up and greater detail included on maps. The grant review notes mentioned fish salvage and permits and there remains some question about how to address these items. A revamped planting plan was also discussed. The Blue Sky grant will be submitted and Keli will look at opportunities to learn more and will be meeting with Celeste and others to consider pollinator grants.

Melissa had additional questions about the budget and after some discussion a motion was offered to adopt the proposed operations budget for 2020-2021 by Tessa/Chris, all in favor.

Mark noted interest in defining our best practices as a board working well with our staff. We agreed that our personnel policies have been discussed and may yet need updates and final approval. With no further items presented Carla adjourned the meeting at 1725

Respectfully Submitted,
Tessa